# Accommodating Your World – Fall 2021 Series Overview

Dates: November – December 2021.

# Series Description:

Join CNIB tech leads and Come to Work program leads from across the country for the Accommodating Your World fall workshop series!

Unleashing the power of technology lets you lead an independent life. The Accommodating Your World series will introduce you to a suite of programs, apps, products, and services to help empower you achieve both your personal and professional goals.

* Learn how to network with LinkedIn, use AI for punctuality, how to navigate virtual job interviews, explore Microsoft Teams, how to create an accessible work/study station and how to use smart assistants.
* Discover the latest assistive tech products from leading innovators like Humanware, Eschenbach Optik, and much more.

Participants who attend a minimum of 10 virtual sessions will receive a virtual certificate of completion that can be put on their resume and will also be entered into a raffle for a chance to win a prize!

**\*Disclaimer:** Please make the appropriate time zone conversion for your region. Zoom links will be sent three days before each workshop. We also recommend joining the meeting 10-15 minutes early, so you don't miss anything!

## **1. Accommodating Your World Series: Program Introduction & Using Technology to Leverage Your Network**

Tuesday, November 9, 2021

10:00 a.m. – 11:15 a.m. PST | 11:00 a.m. – 12:15 p.m. MST | 12:00 p.m. – 1:15 p.m. CST | 1:00 p.m. – 2:15 p.m. EST | 1:00 p.m. – 2:15 p.m. AST

This November and December, CNIB will be hosting a series of virtual workshops with the theme "Accommodating Your World."

Today, networking has become an essential aspect of the job search. Developing relationships and connections within a jobseeker's network help to create more opportunities. Technology can help assist in advancing one's career and promote professional possibilities. Practical networking advice paired with appropriate technology streams helps participants develop the tools to bring them closer to their employment goals.

Join us to learn how to leverage your network using technology.

Registration required. To register[, please complete the CNIB Auto Registration Form](https://www.tfaforms.com/4882386?tfa_7=7015o0000009dsMAAQ).

## **2. Accommodating Your World: Link Up with LinkedIn**

Tuesday, November 9, 2021

12:00 p.m. – 1:00 p.m. PST | 1:00 p.m. – 2:00 p.m. MST | 2:00 p.m. – 3:00 p.m. CST | 3:00 p.m. – 4:00 p.m. EST | 3:00 p.m. – 4:00 p.m. AST

LinkedIn is the world's largest professional network on the internet. LinkedIn can be used as a tool to find the right job or internship, connect and strengthen professional relationships, and learn the skills you need to succeed in your career.

This workshop will outline the different aspects of this platform and teach participants how to navigate the platform to strengthen their professional goals.

Registration required. To register, [please complete the CNIB Auto Registration Form.](https://www.tfaforms.com/4882386?tfa_7=7015o0000009dsWAAQ)

## **3. Accommodating Your World: LinkedIn JAWS Edition**

Wednesday, November 10, 2021

10:00 a.m. – 11:15 a.m. PST | 11:00 a.m. – 12:15 p.m. MST | 12:00 p.m. – 1:15 p.m. CST | 1:00 p.m. – 2:15 p.m. EST | 1:00 p.m. – 2:15 p.m. AST

LinkedIn is the Facebook of the work world; it provides great networking opportunities, the chance to flaunt your expertise and skills and make new connections with potential employers!

Learn how to independently navigate the world of LinkedIn with the use of JAWS screen reader! Erika Rodeck will be demonstrating how participants can:

* Create a profile
* Search for jobs
* Create e-mail alerts
* Expand their networks

Registration required. To register, [please complete the CNIB Auto Registration Form](https://www.tfaforms.com/4882386?tfa_7=7015o0000009dsgAAA).

## **4. Accommodating Your World: How To Create An Accessible Work/Study Station**

Wednesday, November 10, 2021

12:00 p.m. – 1:00 p.m. PST | 1:00 p.m. – 2:00 p.m. MST | 2:00 p.m. – 3:00 p.m. CST | 3:00 p.m. – 4:00 p.m. EST | 3:00 p.m. – 4:00 p.m. AST

It's important to learn how to make your work or study station accessible to your own needs and accommodations. Join us to learn more about adaptive and assistive technologies and accessible strategies to make your work environment more accommodating to you.

Registration required. To register, [please complete the CNIB Auto Registration Form](https://www.tfaforms.com/4882386?tfa_7=7015o0000009dslAAA).

## **5. Accommodating Your World: Time Management & Organization**

Tuesday, November 16, 2021

10:00 a.m. – 11:00 a.m. PST | 11:00 a.m. – 12:00 p.m. MST | 12:00 p.m. – 1:00 p.m. CST | 1:00 p.m. – 2:00 p.m. EST | 1:00 p.m. – 2:00 p.m. AST

Time management is the process of planning and exercising conscious control of the time spent on specific activities to work smarter than harder. It is a juggling act of various things that help you increase efficiency and strike a better work-life balance. Improving your time management at work allows you to enhance your performance and achieve your desired goals with less effort and more effective strategies.

In this workshop, we’ll discuss strategies, adaptive and assistive technology, and apps that can help plan and organize your time for work, school, and daily life.

Registration required. To register, [please complete the CNIB Auto Registration Form](https://www.tfaforms.com/4882386?tfa_7=7015o0000009dsqAAA).

## **6. Accommodating Your World: SmartHome by SmartLife –You’re Smarter Than You Think!**

Tuesday, November 16, 2021

12:00 p.m. – 1:00 p.m. PST | 1:00 p.m. – 2:00 p.m. MST | 2:00 p.m. – 3:00 p.m. CST | 3:00 p.m. – 4:00 p.m. EST | 3:00 p.m. – 4:00 p.m. AST

Learn how you can control devices and appliances in your home without having to memorize keys and buttons. Lighting, heating, and appliances can be controlled remotely by phone, computer, or your voice for accessible independence at home.

My Hy, SmartLife Head Coach discusses the advantages of smart devices and ways you can become an early adopter and simplify your daily tasks.

Registration required. To register, [please complete the CNIB Auto Registration Form](https://www.tfaforms.com/4882386?tfa_7=7015o0000009dsvAAA).

## **7. Accommodating Your World: Smartphone, Tablet or Computer – which is right for you?**

Wednesday, November 17, 2021

10:00 a.m. – 11:00 a.m. PST | 11:00 a.m. – 12:00 p.m. MST | 12:00 p.m. – 1:00 p.m. CST | 1:00 p.m. – 2:00 p.m. EST | 1:00 p.m. – 2:00 p.m. AST

iPhones and iPads, Android devices, Windows Laptops, MacBooks, etc. With so many types of devices out there, it can be tough to figure out which device can meet your needs. The answer depends on whether you're in school, seeking work, retired or somewhere in between – not to mention the cost factor.

Join us for a lively panel discussion, where Alfredo del Arenal, Ali Khalil, Ben Rolleman and Craig Faris unpack the pros and cons of each device and some general recommendations.

Registration required. To register, [please complete the CNIB Auto Registration Form.](https://www.tfaforms.com/4882386?tfa_7=7015o0000009dt0AAA)

## **8. Accommodating Your World: Smarten up!**

Thursday, November 18, 2021

10:00 a.m. – 11:00 a.m. PST | 11:00 a.m. – 12:00 p.m. MST | 12:00 p.m. – 1:00 p.m. CST | 1:00 p.m. – 2:00 p.m. EST | 1:00 p.m. – 2:00 p.m. AST

Join us to learn how smart assistants can help you in the workplace.

In this interactive workshop, we’ll share ideas on using smart tools while also providing a brief overview of privacy and security concerns associated with these devices.

Registration required. To register, [please complete the CNIB Auto Registration Form](https://www.tfaforms.com/4882386?tfa_7=7015o0000009dt5AAA).

## **9. Accommodating Your World: Microsoft Teams**

Tuesday, November 23, 2021

10:00 a.m. – 11:30 a.m. PST | 11:00 a.m. – 12:30 p.m. MST | 12:00 p.m. – 1:30 p.m. CST | 1:00 p.m. – 2:30 p.m. EST | 1:00 p.m. – 2:30 p.m. AST

Microsoft Teams is a unified communication and collaboration platform that combines workplace chat, video meetings, file storage, and application integration. In this session, you will learn how to:

* Join a meeting
* Adjust your camera and microphone settings
* Raise and lower your hand
* Participate in chats
* Use breakout rooms
* Browse your history to copy notes
* Leave a meeting

Registration required. To register, [please complete the CNIB Auto Registration Form](https://www.tfaforms.com/4882386?tfa_7=7015o0000009dtAAAQ).

## **10. Accommodating Your World: Going Virtual – Taking Your In-person Interview to Online**

Tuesday, November 23, 2021

12:00 p.m. – 1:00 p.m. PST | 1:00 p.m. – 2:00 p.m. MST | 2:00 p.m. – 3:00 p.m. CST | 3:00 p.m. – 4:00 p.m. EST | 3:00 p.m. – 4:00 p.m. AST

Today's work climate has certainly changed over the last 18 months, with offices and board rooms becoming living rooms and Zoom breakout rooms. Everything is going virtual, and we want you to be successful in this new atmosphere.

Join us for an interactive Q&A session with Come To Work team members to discuss popular virtual platforms, best practices, and professional etiquette to help you stand out and get the attention of recruiters and hiring managers.

Topics include:

* Popular Virtual Meeting Platforms
* Professional Dress and background
* Professional Text Messaging and Emailing
* Professional Meeting and Interview Etiquette

Registration required. To register, [please complete the CNIB Auto Registration Form](https://www.tfaforms.com/4882386?tfa_7=7015o0000009dtFAAQ).

## **11. Accommodating Your World: Body Talks**

Wednesday, November 24, 2021

10:00 a.m. – 11:30 a.m. PST | 11:00 a.m. – 12:30 p.m. MST | 12:00 p.m. – 1:30 p.m. CST | 1:00 p.m. – 2:30 p.m. EST | 1:00 p.m. – 2:30 p.m. AST

Body language, verbal and nonverbal, is a very important component of being successfully employed. This workshop will review some of the main areas of body language to consider and give tips to improve upon this skill.

Topics that will be covered include:

* Using eye contact
* Posture
* Voice tone and pitch
* Learning to read social cues when you are unable to see them visually

Registration required. To register, [please complete the CNIB Auto Registration Form](https://www.tfaforms.com/4882386?tfa_7=7015o0000009dtKAAQ).

## **12. Accommodating Your World: Disability Awareness & Accommodations**

Thursday, November 25, 2021

10:00 a.m. – 11:30 a.m. PST | 11:00 a.m. – 12:30 p.m. MST | 12:00 p.m. – 1:30 p.m. CST | 1:00 p.m. – 2:30 p.m. EST | 1:00 p.m. – 2:30 p.m. AST

The word disability is an umbrella term that covers a wide range of conditions. Often the term carries a negative stigma about an individual's capabilities. This can make the decision to disclose disabilities in the workplace difficult.

Join us for an interactive Q&A session with Dr. Mahadeo Sukhai to discuss workplace rights and the employer's responsibility to accommodate.

Topics include:

* Workers Rights
* Employer obligations
* To disclose or not to disclose
* What does it mean to ask for accommodations

Registration required. To register, [please complete the CNIB Auto Registration Form](https://www.tfaforms.com/4882386?tfa_7=7015o0000009dtPAAQ).

## **13. Accommodating Your World: Innovative possibilities with Humanware**

Tuesday, November 30, 2021

10:00 a.m. – 11:30 a.m. PST | 11:00 a.m. – 12:30 p.m. MST | 12:00 p.m. – 1:30 p.m. CST | 1:00 p.m. – 2:30 p.m. EST | 1:00 p.m. – 2:30 p.m. AST

Humaware states that "believing is seeing." Join us to learn about Humanware's range of highly intuitive and intelligent solutions that empower people who are blind or partially sighted by giving them the independence to participate effectively within a sighted world.

Registration required. To register, [please complete the CNIB Auto Registration Form](https://www.tfaforms.com/4882386?tfa_7=7015o0000009dtUAAQ).

## **14. Accommodating Your World: Eschenbach Optik**

Tuesday, November 30, 2021

1:00 p.m. – 2:30 p.m. PST | 2:00 p.m. – 3:30 p.m. MST | 3:00 p.m. – 4:30 p.m. CST | 4:00 p.m. – 5:30 p.m. EST | 4:00 p.m. – 5:30 p.m. AST

Eschenbach Optik has teamed up with CNIB to present and identify key functionalities on their most popular products. Join us to determine what Eschenbach Optik device best suits your needs for accommodating your world.

Registration required. To register, [please complete the CNIB Auto Registration Form](https://www.tfaforms.com/4882386?tfa_7=7015o0000009dtZAAQ).

## **15. Accommodating Your World: Scribe for Meetings – Click, Connect, Read**

Wednesday, December 1, 2021

10:00 a.m. – 11:00 a.m. PST | 11:00 a.m. – 12:00 p.m. MST | 12:00 p.m. – 1:00 p.m. CST | 1:00 p.m. – 2:00 p.m. EST | 1:00 p.m. – 2:00 p.m. AST

Scribe for Meetings is a cloud-based system that takes a shared presentation on platforms like Zoom, Microsoft Teams, and Google Meets. It provides an accessible presentation in real-time. In addition, users can easily read and save the content in a handful of accessible formats.

Join Steve Barclay with Canadian Assistive Technology as he shares how Scribe for Meetings is as easy for the facilitator as it is for the end-user.

Registration required. To register, [please complete the CNIB Auto Registration Form](https://www.tfaforms.com/4882386?tfa_7=7015o0000009dtjAAA).

## **16. Accommodating Your World: Take Tech to Work**

Thursday, December 2, 2021

10:00 a.m. – 11:00 a.m. PST | 11:00 a.m. – 12:00 p.m. MST | 12:00 p.m. – 1:00 p.m. CST | 1:00 p.m. – 2:00 p.m. EST | 1:00 p.m. – 2:00 p.m. AST

Technology to go! In this workshop, we’ll demonstrate how you can build your personalized and agile tech toolkit. Develop the skills you and learn the step-by-step process for job-seeking strategies, interview skills, and how to be successful at work.

Registration required. To register, [please complete the CNIB Auto Registration Form](https://www.tfaforms.com/4882386?tfa_7=7015o0000009du3AAA).